

Colleagues,

The University has announced classes in the Faculty of Science will resume as of 17 March 2015. Please note all lectures in the Faculty of Science will resume.

The following may be useful to Departmental Leadership Teams in the Faculty of Science:

- Please consult the Institutional Remediation Guidelines prepared by the Provost (and posted on the Provost Website) and approved by the Senate Executive Committee. These guidelines must be respected in the Faculty of Science.
- We are putting in place measures to manage a return to classes and the need for efficient communication between the Dean's Office and our teaching units will be enhanced by assigning Associate Deans to departments as follows:

Contacts in the Dean's Office:

§ Math & Stats, STS/NATS: Associate Dean Peter Cribb

§ Chem, Phys: Associate Dean Buks van Rensburg

§ Biology: Associate Dean Robert Tsushima

- Remediation:

Course instructors should make sure they are aware of approved remediation measures. This includes making (1) available (online or otherwise) lecture notes and other course materials to students who are absent, (2) turning some components of the course into a reading course, (3) using take-home exams and using electronic submission of assignments, (4) deferral of final exams if it is necessary, (5) using Moodle to communicate with students, (6) note-sharing by students. These measures are listed in the Faculty Remediation Plan which was put before Senate Exec.

Please be patient with our undergraduates who were caught in this unfortunate situation, and who will be trying to navigate the restart of lectures.

- Are tutorials open?

No, not immediately. Assess the situation and if resources are available then reopen the tutorial. Continue to respect the rights of CUPE-1 personnel and tutorials leaders who are still on strike as explained in the Institutional Remediation Guidelines.

- Are laboratories open?

Not immediately. They will reopen as soon as resources are available. Laboratories experiencing a shortage of demonstrators and graders as a result of the strike may operate on a slower than normal schedule to remediate this component of our courses, if this is at all possible, while respecting the rights of our CUPE-1 students still on strike. As noted in several of our programs, the laboratory components

may be substantially completed, and course directors may, in consultation with students, Undergraduate Program Directors and Departmental Chairs, declare the component completed and make small readjustments to compute this component of course grades, or they may choose to replace the laboratory with alternative course work (or assignments), while maintaining the course learning objectives.

- Exceptional situation?

There will be situations which cannot be foreseen. Management of these will be done by the Departmental Leadership and Executive Committees (who are the experts in the instruction and remediation of their own course materials), in consultation with the Dean's Office.