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# FACULTY OF SCIENCE

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## COUNCIL OF THE FACULTY OF SCIENCE

**Notice of Meeting**  
**Tuesday, September 11, 2018**  
**at 3:00pm – 4:30pm**  
**306 Lumbers**

### **Agenda**

1. Call to Order and Approval of Agenda
2. Chair's Remarks
3. Approval of Minutes of May 8, 2018 meeting
4. Business Arising
5. Inquiries and Communications
  - The 646<sup>th</sup> Senate Synopsis: Meeting of May 24, 2018
  - The 647<sup>th</sup> Senate Synopsis (Expanded): Meeting of June 14, 2018
  - Senate Synopsis: Special Meeting of August 2, 2018
6. Dean's Report to Council
7. Associate Deans' and Bethune Master's Remarks
8. Reports from Science Representatives on Senate Committees
9. Reports from Standing Committees of Council
  - 9.1 Executive Committee
    - Ratification of nominations to Senate and Standing Committees of FSc Council (item for action)
  - 9.2 Appeals Committee (item for information)
  - 9.3 Committee on Teaching and Learning (item for information)
  - 9.4 Petitions Committee (item for information)
  - 9.5 Senate (T & P) Review Committee (item for information)
10. Other Business
  - 10.1 FSc Dean's Search Committee: Lisa Philipps, Provost & Vice-President Academic
  - 10.2 Procedures for establishing the Search Committee for the new Dean of the Faculty of Science



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## FACULTY OF SCIENCE

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### COUNCIL OF THE FACULTY OF SCIENCE

#### Minutes

**Tuesday, May 8, 2018**

**at 3:00pm – 4:30pm**

**306 Lumbers**

**Attendance:** A. Mills, S. Morin, EJ Janse van Rensburg, M. Bayfield, J. Clark, N. Nivillac, A. Gerald, D. Golemi-Kotra, D. Hossain, C. Caputo, T. Baumgartner, M. McCall, T. Kelly, P. Lakin-Thomas, R. Cheung, R. Patel, A. Chan, N. Madras, G. Lavoie, S. Morin, D. Wilson, M. H. Armour, E. Hamm, K. Kroker, P. Delaney, V. Saridakis, P. Szeptycki, S. Siyakatshana (Assistant Secretary)

**Guests:** B. Sheeller, D. Keramidas & M. Xu

#### 1. Call to Order and Approval of Agenda

The Chair of Council, Dr. D. Golemi-Kotra, called the meeting to order the agenda was adopted as presented.

#### 2. Chair's Remarks

The Chair, expressed gratitude and appreciation for the opportunity to serve as Chair of Council for the 2017-2018 academic year. She also thanked Joanne Sequeira for providing administrative support to Council matters.

#### 3. Approval of Minutes of March 13, 2018 meeting

The minutes were approved.

#### 4. Business Arising

There were no matters arising.

#### 5. Inquiries and Communications

Council noted the Senate Synopsis of April 26, 2018.

#### **6. Dean's Report to Council**

Associate Dean Janse van Rensburg provided the Dean's Report. He updated Council on the ongoing academic searches. He noted that, of the thirteen offers made, the Faculty now had seven acceptances, two Math Alternate Stream, 1 CRC II in Visual Science, 1 STS, 1 Fermillab, 1 Applied Math & 1 CRC in Visual Science.

He also announced that the Science Rendezvous will be held on May 12, 2018. He concluded his remarks by noting that 2018 had been a good year for the Faculty of Science in many respects.

#### **7. Associate Deans' and Bethune Master's Remarks**

Associate Dean Mills updated Council on the current CUPE labour disruption. He noted that their major concern was that of graduating students. He informed faculty that the GAM deadline was Friday, May 11<sup>th</sup>. However, it would be extended for another ten days to accommodate additional submissions.

The Associate Dean concluded his remarks by stating that interviews for the Education Development Specialist had been concluded and a decision would be made soon.

#### **8. Reports from Science Representatives on Senate Committees**

Professor M. McCall reported on the process of mounting and deleting courses for the summer. He noted that there was some flexibility from the loss of S2 and courses could be mounted under A4 subject to review and these courses would run from July to August.

#### **9. Reports from Standing Committees of Council**

##### *9.1 Executive Committee: Ratification of nominations to standing committees of council Other Business*

A motion was moved, seconded and carried to ratify the nominations for the Standing Committees of Council as presented.

#### **10. Any Other Business**

*Presentation: New Curriculum Management system, Jodi Tavares - Project Lead, Change Management for Supporting Quality Academic Programs*

Jodi Tavares presented on the New Curriculum Management System. She took a few questions from Council. Click on the url below to review the presentation.

[https://drive.google.com/open?id=1nRocdTZpGwcGBmP3Ygcd7z1\\_RQ1\\_UMD](https://drive.google.com/open?id=1nRocdTZpGwcGBmP3Ygcd7z1_RQ1_UMD)

Meeting adjourned.

D. Golemi-Kotra, Chair of Council

S. Siyakatshana, Assistant Secretary of Council

# The Senate of York University

## Meeting Synopsis

The 646th Meeting of Senate  
held on Thursday, May 24, 2018

### Remarks

The Chair of Senate, Professor Lesley Beagrie, welcomed Senators and members. She thanked all those who have made extraordinary efforts to ensure that as many students as possible are able to participate in Convocation celebrations despite the disruption.

The President of York University, Rhonda Lenton, commented on the following:

- the widespread, fervent desire to resolve the labour dispute that has disrupted academic activities for twelve weeks, and ongoing efforts made to provide students with options that will help them pursue their studies and other goals
- confirmation that Convocation ceremonies will proceed as planned in June
- notable achievements by York faculty members, students and alumni
- the naming of the University as one of Canada's Greenest Employers for the sixth consecutive year
- expansion of the University Budget Committee to include Deans and others, and the inauguration of comprehensive community budget consultations, scheduled for the autumn, that will help determine strategic investments
- formal authorization by the York Region Council of \$25 million for the Markham Campus
- government relations, currently focused on outreach to provincial election candidates

The President's monthly "Kudos" report was posted with the meeting agenda.

### Strategic Research Plan Approval

On a recommendation from the Academic Policy, Planning and Research Committee Senate approved *Strategic Research Plan 2018-2023: Toward New Heights*.

### Policy Approvals

Senate approved recommendations of the Academic Standards, Curriculum and Pedagogy Committee to

- authorize the granting of degrees, certificates and diplomas to eligible students at any time following the completion of the degree audit reconciliation and at the University's convocations held in Fall, February (In Absentia) and Spring
- establish pan-University academic nomenclature

# **The Senate of York University**

## **Meeting Synopsis**

### **Curriculum Approvals**

Senate approved changes to the requirements for the BA degree program in Educational Studies, Faculty of Education to increase the number of major credits for the Honours and Honours double major degree options from 42 to 48 and increase the number of required credits for the Honours Minor degree option from 30 to 33

### **Senate Elections**

Senate approved a slate of candidates presented by the Executive Committee with the result that a number of individuals were acclaimed to positions on Senate committees while others will be elected as the result of a ballot conducted from May 25 to June 2.

### **Reports**

Professors David Mutimer and Lauren Sergio, Senators on the Board of Governors, transmitted a synopsis of the May 1, 2018 meeting of the Board.

Senate received the spring report of the Provost on major academic planning initiatives, including Markham Centre Campus planning, complement and enrolments, and progress on Institutional Integrated Resource Plan objectives intended to help achieve University Academic Plan goals

### **Committee Information Items**

#### **Executive**

The Executive Committee's information items included the following:

- actions taken by the Committee prior to and since the outset of the disruption that began on March 5 as a result of the CUPE 3903 strike
- topics covered at the spring Meeting of Senate Committee chairs and secretaries
- agreement to take up a request, as part of the triennial review of Senate rules, to consider strengthened language about standards of conduct at meetings and when communicating as Senators
- the status of proposed changes to rules submitted for review by Faculty Councils

#### **Academic Policy, Planning and Research**

APPRC's report previewed items expected to be included in its June report to Senate.

# The Senate of York University

## Meeting Synopsis

### **Academic Standards, Curriculum and Pedagogy**

ASCP reported that it hosted members of the Indigenous Council for a discussion of *The Indigenous Framework for York University: A Guide to Action*. ASCP suggested that Senate may also wish to arrange a facilitated discussion of *The Indigenous Framework* at an upcoming meeting.

### **Awards Committee**

The Awards filed on a report on new awards for calendar year 2017 and the disbursement of graduate student awards in 2016. Senators joined in saluting the following recipients of prestigious awards as selected by the Committee:

#### **2018 President's University-Wide Teaching Awards**

Senior Full-time Faculty Member: Dan Palermo, Civil Engineering, Lassonde

Full-time Faculty Member: Ruth Koleszar-Green, Social Work, LA&PS

Contract or Adjunct Faculty Bridget E. Cauthery, Dance, AMPD

Teaching Assistant: Minha Reokenally Ha, Mechanical Engineering, Lassonde and Reena Shadaan, Environmental Studies / Social Science, LA&PS

#### **2018 Distinguished Research Professorships**

Nantel Bergeron, Department of Mathematics and Statistics, Science,

Bernard Lightman, Department of Humanities, LA&PS

Anne Russon, Department of Psychology, Glendon

#### **2018 President's Research Excellence Award**

J. Douglas Crawford, Department of Psychology, Health

#### **2018 President's Emerging Research Leadership Award**

Sapna Sharma, Department of Biology, Science

### **June Meeting of Senate**

The next regular meeting of Senate is scheduled for 3:00 p.m. on

**Thursday, June 15, 2018**



## The Senate of York University

### Meeting Synopsis (Expanded)

#### The 647th Meeting of Senate held on Thursday, June 14, 2018 and Record of the E-Vote Conducted from June 21 to June 29

*Senate Executive held a special meeting on June 19, 2018 to determine the status of items not dealt with at the June 14 Senate meeting due to an early adjournment. The Committee authorized an e-vote on motions from three committees. Committee information items were deemed to have been received by Senate.*

#### Remarks (Previously Reported)

In her final meeting as the Chair of Senate, Professor Lesley Beagrie, paid tribute to all those responsible for another productive year in collegial governance: Senators, Senate committee and Faculty Council chairs, members and secretaries, and the staff of the University Secretariat. She expressed heartfelt gratitude for having the opportunity to serve as Chair and pride at having met and worked with faculty members, student and staff throughout the University. She wished all Senators well, and encouraged them to attend Convocation ceremonies to join with families and friends to celebrate graduating students.

In addition to her monthly Kudos Report, posted with the agenda, President Rhonda Lenton highlighted the following:

- Board appointment of new Deans for the Faculty of Environmental Studies and the Lassonde School of Engineering (along with her appreciation that Interim Deans had agreed to stay on until their arrival), and the expectation that recommendations will be made soon for the positions of Provost, Deputy Provost Markham and Dean of the Faculty of Graduate Studies
- opportunities for York to partner with the organizers of the winning 2026 FIFA World Cup United North American bid in ways that showcase the University, Keele campus athletic facilities and student athletes
- the acknowledgement of National Indigenous Peoples Day in Spring Convocation ceremonies, which will also feature another banner crop of honorary degree recipients and those who have been earned prestigious awards for faculty members and students
- changes to the President's Research Awards program, including expansion and refinements to the Emerging Research Leadership Award and the addition of a new Research Impact category
- sobering preliminary enrolment data and efforts to mitigate the impact of the strike on acceptances and retention
- efforts to position York in a positive light as a new government takes office at Queen's Park, where 18 MPPs have a York affiliation

# The Senate of York University

## Meeting Synopsis (Expanded)

### Approvals at the June 14 Meeting (Previously Reported)

Senate approved a recommendation of the Academic Standards, Curriculum and Pedagogy Committee to revise degree requirements for the IMBA Program by adding the option for students to enrol on a part-time basis in terms 4 and 5, broaden the standard for the second language proficiency exit requirement, increase the number of elective credits from 21 to 24 and effect minor changes to required courses.

On a recommendation of the Academic Policy, Planning and Research Committee Senate, approved a temporary adjustment of the *Senate Policy on Organized Research Units* reviews such that, for the next two review cycles, clause 5 (Nature and Duration of Charters) will be applied to permit a re-sequencing of charter reviews with the consequence that certain charters will be extended. The list of ORUs for which extensions have been authorized can be found in the Committee's report.

### E-Vote Results

On a recommendation from the Executive Committee, Senate elected Professor Alison Macpherson of the Faculty of Health as the Vice-Chair of Senate from July 1, 2018 to December 31, 2019 and as Chair of Senate from January 1, 2020 to June 30, 2021.

On recommendations from the Academic Standards, Curriculum and Pedagogy Committee, Senate approved the first offerings at the Markham Centre Campus:

- Master of Science degree program in Management Practice, anchored in the School of Administrative Studies, Faculty of Liberal Arts & Professional Studies, pending approval to commence by the Quality Council
- Graduate Diploma in Management (Type 3<sup>1</sup>) anchored in the School of Administrative Studies, Faculty of Liberal Arts & Professional Studies, effective F/W 2021-2022

Senate approved recommendations of the Academic Policy, Planning and Research Committee to charter the following Organized Research Units for five-year terms beginning July 1, 2018:

- Global Labour Research Centre (renewed charter)
- Risk and Insurance Studies Centre (first charter)
- Sensorium (renewed charter)

### Committee Information Items

Senate Executive reported on the following matters:

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<sup>1</sup> A diploma offered as a stand-alone, direct-entry program, generally developed by a unit already offering a related Masters or Doctoral degree, and designed to meet the needs of a clientele or market.

# The Senate of York University

## Meeting Synopsis (Expanded)

- actions taken by the Committee prior to and since the outset of the disruption that began on March 5
- a commentary on Inquiries and Communications, statements and points of order in response to questions posed in May about Senate proceedings
- the results of votes to elect the Academic Colleague to the Council of Ontario Universities and the contract faculty member of ASCP
- a consolidated report on actions taken by Senate in 2017-2018
- Senate attendance for the regular and special meetings held from September 2017 to May 2018
- the Committee's conclusion that rules instituted by Glendon Faculty Council to establish the electorate for faculty member Senator elections were consistent with principles of collegial governance and practices elsewhere at the University.
- the timing of the annual survey of Senators and Senate committee members

### Awards

The Awards Committee reported on recipients of prestigious awards for graduating students for 2017-2018:

#### *Governor-General's Gold Medals*

Miranda Di Lorenzo, Graduate Program in Psychology  
Tamas Nagypal, Graduate Program in Cinema & Media Studies  
Rebecca Hall, Graduate Program in Political Science

#### *The Murray G. Ross Award*

Antonnia Kiana Blake, BA Hons, *Summa Cum Laude*, Criminology and Human Rights and Equity Studies, Faculty of Liberal Arts and Professional Studies

### Academic Policy, Planning and Research

APPRC conveyed the spring report on the budget context for academic planning provided by Vice-President Finance and Administration Carol McAulay and Provost Lisa Philipps. It also noted that it had requested and received additional information about student / faculty ratios, and will share details with Senate after discussing the data with the Provost. The Committee also informed Senate of the following:

- a May 31 meeting with Librarians and Archivists as part of an ongoing initiative aimed at developing "incomparable metrics" (and the suggestion that a presentation be scheduled for Senate in the autumn)

# The Senate of York University

## Meeting Synopsis (Expanded)

- that status of processes following on Senate's approval in principle (June 17) of a new Faculty comprising the Faculty of Environmental Studies, the Department of Geography (LA&PS) and potentially other departmental units or programs
- an update on Markham Centre Campus Planning, which was one topic discussed at a joint meeting of APPRC and ASCP on May 31 ORU Sub-Committee Report
- as reported by the Sub-Committee on ORUs, the voluntary withdrawal from its charter by the York Centre for Field Robotics (YCFR); a delay in the pre-chartering review of the Centre for Feminist Research at York pending the appointment of a new Director; and a review of the grants attributed to each ORU in the context of ensuring that an appropriate share of indirect costs of research is assigned to the centres and institutes
- annual reports of APPRC sub-committees supported by the VPRI Office
- progress made on priorities for 2017-2018

### Academic Standards, Curriculum and Pedagogy

ASCP provided a mapping of activities in the 2015-2018 period (both curriculum approvals and policy initiatives) to University Academic Plan priorities and their constituent objectives. The Committee also advised that it had approved a minor change to requirements for the Graduate Diploma in German and European Studies.

### Academic Policy, Planning and Research Committee / Academic Standards, Curriculum and Pedagogy

In a joint report, APPRC and ASCP tabled the most recent report of the Joint Sub-Committee on Quality Assurance together with the Annual Report on Non-Degree Studies prepared by the Vice-Provost Academic.

### Summer Authority

Senate rules invest summer authority in the Executive Committee from the regular meeting in June to the regular meeting in September. The *Senate Policy on the Academic Implications of Disruptions or Cessations of University Business Due to Labour Disputes or Other Causes* remains in effect so long as the strike by CUPE 3903 continues, and it may be necessary for the Executive Committee to consult with Senate during the interim. The precise form of such consultation will be considered by the Executive Committee as necessary.

For more information on the June 14 meeting, see the documents posted on the Senate meeting site at

<http://secretariat.info.yorku.ca/senate/meeting-agendas-and-synopses/>

### September Meeting of Senate

The next regular meeting of Senate is scheduled for 3:00 p.m. on

**Thursday, September 27, 2018**



# York University Senate Notice of Special Meeting

Thursday, August 2, 2018, 3:00 pm to 5:00 pm

Senate Chamber, N940 Ross Building

## AGENDA

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1. Chair's Remarks (F. van Breugel)

### Committee Reports

2. Executive Committee (For action and information, A. Macpherson) ..... 1
  - a. Temporary Amendment of the Senate Policy on Sessional Dates and the Scheduling of Examinations to Permit Deferred Remediation Activities during Fall Reading Week
  - b. Consultation with Senate Following the End of the Disruption of Academic Activities that began on March 5

### Meeting Notes

- This special meeting has been called in accordance with clause 3.3.4.2 of the Senate Policy on the Academic Implications of Disruptions or Cessations of University Business Due to Labour Disputes or Other Causes requiring that "Senate Executive shall consult with Senate as it continues to discharge its mandate under this policy, and as soon as possible after the end of the Disruption."
- At a special meeting of Senate, only business identified on the agenda page can be transacted (i.e., there is no "Other Business")

M. Armstrong, Secretary

## Executive Committee – Report to Senate

At its Special Meeting of August 2, 2018

### FOR ACTION

#### 1. Temporary Amendment of the Senate Policy on Sessional Dates and the Scheduling of Examinations to Permit Deferred Remediation Activities during Fall Reading Week

Senate Executive recommends

that Senate approve a temporary amendment to the Senate Policy on Sessional Dates and the Scheduling of Examinations such that, for 2018 only, and with the mutual agreement of students and course directors, deferred remediation activities will be permitted during Fall Reading Week.

#### Rationale

A temporary amendment of clause 4. d of the “Sessional Dates Policy” will make it possible for some remediation activity to occur during the Fall Reading Week. It is expected that some students will not be able to complete their course work in the defined remediation period in July and August and will be granted deferrals. For example, it is known that some international students will not return to campus until September. While the numbers may be small, the amendment will be beneficial to both students and instructors.

#### *Current text of 4. d:*

Classes, examinations and tests will not be held on the weekend preceding and on the Tuesday, Wednesday, Thursday and Friday following the public holiday of Thanksgiving. These days shall be designated Fall Reading Week.

#### *Text of 4. d with proposed revision:*

Classes, examinations and tests will not be held on the weekend preceding and on the Tuesday, Wednesday, Thursday and Friday following the public holiday of Thanksgiving. These days shall be designated Fall Reading Week. **For 2018 only, and with the mutual agreement of students and course directors, deferred remediation activities are permitted during the Fall Reading week.**

This proposal was forwarded to the Coordinating and Planning Sub-Committee of ASCP for their input.

# **Executive Committee – Report to Senate (cont'd)**

## **FOR INFORMATION**

### **2. Senate Executive and the Disruption of Academic Activities**

A final chronology of the Committee's meetings and decisions prior to and during the academic disruption that began March 5 has been updated to incorporate all meetings, e-mail canvasses and decisions. See Appendix A for details.

The Committee plans to reflect on matters of policy and procedure that arose during the disruption a step urged by several Senators. One of the focal points in this regard will be a process designed to clarify the responsibilities of the Board of Governors and the Senate in a disruption. The Chairs and Vice-Chairs of the two governing bodies have met informally on two occasions to develop advice on this process for their respective Executive committees. It is expected that recommendations on the membership and mandate of a group charged with undertaking this task will come to Senate for approval in the early autumn.

As reported in May, the Committee received a communication from two Senators asking that "the Senate Rules, Procedures and Guidelines be amended to strengthen provisions regarding the behaviour of Senators in meetings and when communicating as Senators outside of meetings." They also suggested that "the rules be amended to strengthen expectations of non-Senators when attending meetings." The Committee will refer these requests to the Nominations Sub-Committee, which is customarily tasked with developing recommendations on rules for the full Committee and Senate. A comprehensive review is slated for 2018-2019 in anticipation of publishing Senate's Rules, Procedures and Guidelines on the required triennial cycle. Other suggestions are welcome from Senators at any time.

Members of the Executive Committee made exceptional commitments on behalf of Senate as they oversaw implementation of the Senate Policy on the Academic Implications of Disruptions or Cessations of University Business Due to Labour Disputes or Other Causes. They devoted countless hours to frequent and lengthy meetings and participated in numerous e-mail consultations. Discussions were thorough, sophisticated and inclusive. Decisions were not always unanimous but they were, we believe, sensitive and sound.

Although the Committee built on precedents from previous disruptions, establishing options for the completion of courses and finalization of grades is always complex. The timing, length and special dynamics of this strike created unique challenges. The Committee was provided with continuous and vital support from the staff of the University Secretariat, Office of the Provost, Office of the Vice-Provost Academic and Office of the University Registrar. Deliberations were enhanced by thoughtful input from Senators, the Deans, Principal and University Librarian, Associate Deans and Principals, Faculty Councils, departments and programs, and individual members of the community. We are grateful for their assistance.

Now that the strike has ended it is time to heal divisions and move forward. Senate can

## **Executive Committee – Report to Senate (cont'd)**

play a leading role in promoting a positive environment by embracing and extolling the University's mission, upholding York's values, maintaining a steady watch on the attainment of objectives in the University Academic Plan and Strategic Research Plan, encouraging and supporting innovations and excellence, and restoring momentum to significant initiatives including the Markham Centre Campus. Senate Executive commits to playing its part in promoting collegiality.

Documentation is attached as Appendix A.

### **3. Approval of Individuals Nominated by Faculty Councils for Membership on Senate Committees**

The Committee has approved the membership of Professor Bruce Ryder as Osgoode's member on Senate Executive.

### **4. Extension of Membership on the Senate Appeals Committee**

To ensure that quorum is attained in July and August, the Committee has approved a two-month extension of the membership of student Senator Talha Tanweer as a member of the Appeals Committee. Such extensions have been agreed to by the Executive Committee in the recent past.

### **5. Nominations and Expressions of Interest in Senate-Elected Positions**

The Committee seeks candidates for the following positions, with terms beginning immediately upon election and ending June 30, 2021 (or June 30, 2020 in the case of the Academic Colleague to the Council of Ontario Universities).

It is not necessary to be a Senator to serve on a Senate committee apart from the Executive. In constructing slates of candidates for election to Senate committees, the Executive Committee takes a number of factors into account including rank, skills, experience and expertise, and the historic distribution of members among Faculties. The names of individuals we receive are considered as suggestions only. The Nominations Committee will review the suggestions in view of membership principles and other considerations for selecting a final slate of nominees, and the Executive Committee will make a formal recommendation to Senate.

**Academic Colleague to the Council of Ontario Universities** 1 vacancy, two-year term, full-time faculty member (COU meets 5 times per year; Senate meets the fourth Thursday of each month from September to June; APPRC meets twice monthly from September to June)

**Academic Standards, Curriculum and Pedagogy:** 2 vacancies, three-year terms, full-time faculty members (ASCP meets Wednesdays at 1:30 twice monthly)

## **Executive Committee – Report to Senate (cont'd)**

**Tenure and Promotions Appeals Committee:** 2 vacancies, three-year terms, full-time faculty members (T&P Appeals meets at the call of the Chair as needed)

Franck van Breugel, Chair  
Alison Macpherson, Vice-Chair

## Senate Executive Committee Chronology of Meetings and Actions Disruption of March-July 2018

<p>March 1 <b>Special Meeting</b></p>	<p>With a strike appearing possible within days (“imminent” in the words of the <i>Senate Policy on the Academic Implications of Disruptions or Cessations of University Business Due to Labour Disputes or Other Causes</i>), the Committee held a special meeting. At this meeting the Committee</p> <ul style="list-style-type: none"> <li>• reviewed the Policy</li> <li>• confirmed an understanding of the legislative framework governing the continuation of classes in the context of a disruption and agreed to issue a commentary explaining that understanding</li> <li>• signed off on communications to be issued when a strike appeared imminent (on March 2) and the first day of a strike if one commenced on March 5</li> </ul>
<p>March 2 <b>Communication</b></p>	<p>In accordance with the <i>Senate Policy on the Academic Implications of Disruptions or Cessations of University Business Due to Labour Disputes or Other Causes</i>, the Committee issued a declaration that a disruption appeared imminent. The communication was posted on a dedicated page on the Senate Website and distributed on Senate and Secretariat-Faculty Council listservs.</p> <p>The Committee also transmitted to Senators a “Commentary on the Continuation of Classes” in which it described the legislative framework governing authority to cancel classes in the event of a disruption.</p>
<p>March 3</p>	<p>The Chair of Senate received a petition signed by 27 Senators calling for a special meeting to discuss the role of Senate and Senate policy in the context of the disruption expected to commence on March 5. The petitioners asked that a special meeting be held on March 5.</p>
<p>March 4-5 <b>Email canvas</b></p>	<p>In an e-mail canvas, the Chair of Senate sought the advice of Senate Executive members as to the timing of a special meeting as requested in the March 3 petition. A majority concluded that the special meeting should be held on Thursday, March 8 at 3:00, the normal meeting time of Senate, in order to maximize attendance.</p>
<p>March 5 <b>Communication</b></p>	<p>On the first day of the strike by CUPE 3903, the Committee issued a formal declaration that there had been a significant disruption of academic activities. The Secretary received draft motions prepared for the special meeting of March 8. The Committee agreed to review them at a meeting on March 7 to determine if they were in order and ready for Senate consideration. The agenda for the special Senate meeting of March 8 was posted.</p>
<p>March 7 <b>Special Meeting</b></p>	<p>The Committee held a special meeting to determine the status of draft motions submitted for consideration by Senate. Although they were received after the Committee had agreed to hold a special meeting for the purpose identified by petitioners, the Chair felt it would be helpful to review them as a courtesy to the drafters and as an aid to the Committee’s preparations for the special meeting of Senate on March 8. The Committee made the following decisions:</p>

	<ul style="list-style-type: none"> <li>- the agenda will be based on a report from Senate Executive that responds to the petitioners' request for an opportunity to discuss the role of Senate and Senate policy</li> <li>- consideration of the motions will be deferred pending discussion at the special meeting and reflections by the Committee</li> </ul> <p>The Committee received "Notes on the Disruptions Policy and the <i>Class Cancellation Policy</i>" from the Secretary and agreed to share the document with Senate as an appendix to the Senate Executive report.</p> <p>The Committee agreed that there would be an extension of the drop date by which students can withdraw from a Winter term course without receiving a grade and the period during which students could elect a transcript notation of W. The decision will be communicated widely and promptly. New dates will be announced as the remediation framework takes greater shape. The change is applicable to undergraduate studies and will not apply to Faculties in which the Winter term withdrawal dates fell before the disruption began on March 5. No other decisions were made about a possible extension of full year courses or graduate courses.</p>
<p>March 8 Senate (Special Meeting)</p>	<p>At a special meeting of Senate, the Executive Committee reported that the purpose of the meeting was to discuss "the role of Senate and Senate policy in relation to the...strike." The Committee also provided a chronology of actions taken by the Committee prior to and since the outset of the disruption of academic activities that began on March 5 because of a strike, a commentary on the legislative context for the cancellation of classes prepared by the Secretary of Senate, and a commentary on the status of motions received by the Committee concerning the cancellation of classes that were withheld pending the discussion requested by petitioners.</p>
<p>March 9 Special Meeting</p>	<p>At a special meeting Provost Philipps reported that:</p> <ul style="list-style-type: none"> <li>• as of March 8 the online TIMS course repository (for both undergraduate and graduate courses) showed that 58 per cent of primary course meets were active (meaning that course directors are instructing); active course percentages vary by Faculty (ranging from 30 to 100 per cent); in only three Faculties is the active course list under 50 per cent</li> <li>• anecdotal information indicates that student participation in courses that are continuing likewise spans a wide range</li> <li>• the dedicated Website housing FAQs is updated as needed (and reflects the Executive Committee's communications); students are also being informed of developments through direct e-mail; when misinformation comes to light, or students have concerns about their rights, the Deans / Principal or their associates are following up with instructors</li> <li>• some placements have been put on hold, including Faculty of Education and Nursing program students; internships with public, private and not-for-profit organizations have also been impacted on a case-by-case basis; remediation planning must be sensitive to the special circumstances of such students</li> </ul>

	<ul style="list-style-type: none"> <li>• gate counts at the Scott Library are down from 13,000-14,000 visits daily to approximately 5,000, a still-considerable number of users</li> <li>• graduate thesis defenses are proceeding where they were previously scheduled and students wish to proceed; off-site locales are being used as necessary</li> <li>• faculty members have been provided with assistance in managing course Moodle sites in order to facilitate and expedite remediation</li> </ul> <p>Reports from Faculty Councils were received. The Committee received the text of motions regarding the disruption dealt with by Faculty Councils.</p> <p>The Committee deferred consideration of guidance on the applicability of the Senate Policy on Course Evaluations. It did review an illustrative list of options for completing courses and finalizing grades based on the remediation framework developed during a strike in 2015. Members agreed that it was essential to lay out options as soon as possible so that the community is assured that courses can be completed albeit with remedies that do not guarantee the “same learning experience that they would have received in the absence of a Disruption” in the words of the policy.</p> <p>The Committee signed off on a communication, provided for in the Disruptions Policy, drafted in anticipation that the strike would reach the one-week mark on March 12.</p>
<p>March 12 Communication</p>	<p>The Committee issued a communication declaring that the Disruption that began on March 5 had exceeded one week in length. It was noted that:</p> <ul style="list-style-type: none"> <li>• a disruption of one full week or more means that some adjustments to class schedules will be necessary for courses that have not continued</li> <li>• there will be modifications to normal academic regulations</li> </ul> <p>A set of options for completing courses and finalizing grades is in development and will be communicated shortly. Some of the options will depend on how long the disruption lasts.</p>
<p>March 13 Regular Meeting</p>	<p>At its regular March meeting the Committee:</p> <ul style="list-style-type: none"> <li>• received a statement submitted by members of the community on authority to suspend academic activities</li> <li>• heard an oral report from the Provost on the impact of the disruption</li> <li>• reviewed an updated report from Faculty Councils</li> <li>• agreed that the formal examination period for courses that have continued through the disruption – and students participating in those courses – would end no later than April 23</li> <li>• reflected on discussion of disruption-related matters at the special Senate meeting of March 9</li> <li>• discussed draft motions on aspects of the disruption and the authority for the suspension of academic activities submitted for consideration by Senate</li> <li>• began discussing a fuller set of options for completing courses and finalizing grades</li> </ul>

March 14 <b>Communication</b>	The Committee issued a communication conveying its decision that the last day of the formal examination period for classes that have continued and students participating in those classes would be no later than April 23.
March 15 <b>Special Meeting</b>	At a special meeting the Committee <ul style="list-style-type: none"> <li>• took note of statements and motions on the suspension of classes transmitted by units and Faculty Councils</li> <li>• received reports on the impact of the disruption from the Provost</li> <li>• agreed to a number of options for the completion of courses and finalization of grades to be announced on March 19</li> <li>• reviewed an updated report from Faculty Councils</li> <li>• agreed to include, as Other Business for Which Due Notice Has Been Given, a hortative motion concerning the authority to suspend academic activities on the agenda of the regular Senate meeting of March 22, 2018; in doing so it noted that another draft motion had been withdrawn; the Committee endeavored to clarify the status of a second hortative motion about the suspension of Glendon courses</li> </ul>
March 17-March 18 <b>Email canvas</b>	In an e-mail consultation, members contributed to the refinement of the document "Completion of Courses and Finalization of Grades" consolidating decisions made on March 16 and as previously communicated.
March 18 <b>Communication</b>	The Committee issued a declaration that the disruption had reached its 14 <sup>th</sup> day and explained the importance of this milestone for the length of terms.
March 19 <b>Communication</b>	The Committee issued the document "Completion of Courses and Finalization of Grades." Members were also canvassed for their advice about a draft hortative motion about Glendon course submitted for Senate consideration. A special meeting was called for March 20.
March 20 <b>Special Meeting</b>	At a special meeting the Committee received statements on the disruption by colleagues in the Faculty of Education and the Department of Psychology.  The Committee returned to the options for completing courses and finalizing grades. It was confirmed that instructors may re-weight assignments but that students should retain the ability to complete the course requirements according to the original grading scheme. Regarding assessed grades, it was understood that a student can elect this option if they have completed 70 per cent of assignments. Course directors have the discretion to adjust the weight of assignments if 60 per cent of course work has been completed. Faculty members may also substitute and reweight assignments in consultation with students. The document should be clear that changes should not disadvantage students.  The Committee confirmed that the Senate Policy on the Student Evaluation of Teaching continues to apply and that surveys may be conducted for all courses to ensure that students can provide faculty members with important feedback. Faculties should develop the means by which faculty members may communicate their desire to have evaluations conducted for their courses. The results of the evaluations conducted are to be used at the discretion of individual instructors.
March 22 <b>Senate</b>	At the regular March meeting Senate voted on two hortative motions (the term hortative refers to an expression of opinion; the passage of the motions

	<p>had no substantial impact and will not, for example, result in classes being cancelled). In doing so it approved a motion that</p> <p style="padding-left: 40px;">Senate hereby expresses its view that Senate, in conjunction with Senate Executive, has the authority to direct and determine that classes be suspended on the basis of academic integrity.</p> <p>It defeated a motion that:</p> <p style="padding-left: 40px;">It is the opinion of Senate that all classes on the Glendon campus should be suspended for the duration of the CUPE3903 strike.</p> <p>On a point of order, the Chair ruled that Senate Executive has followed clauses of the “Disruptions Policy” requiring a meeting of Senate within fourteen days and consultations with Senate. This ruling was challenged. On a vote, the Chair’s ruling was upheld meaning that Senate agreed the Executive Committee’s actions were in accordance with the Policy.</p> <p>The Chair advised Senate that the Chair of the Board had expressed to her the view that the Board’s legislated responsibilities for the conduct, business and affairs of the university includes decisions with respect to continuing or not classes and other University activities in a strike. The Board Chair acknowledged the significant function Senate performs on its own and through the Senate Executive in addressing the academic implications of a labour disruption.</p>
<p>March 23 <b>Communication</b></p>	<p>The Committee updated the document “Completion of Courses and Finalization of Grades.”</p>
<p>March 25 <b>Communication</b></p>	<p>The document “Completion of Courses and Finalization of Grades” was updated to include text on “Supporting Students” which identified resources available to students.</p>
<p>March 27 <b>Special Meeting</b></p>	<p>At a special meeting held on this date the Committee received reports from the Senate Appeals Committee on the impact of the disruption on petitions and appeals, and from the Provost. The Committee also agreed to update the March 19 “Completion of Courses and Finalization of Grades” document to reflect the following decisions:</p> <ul style="list-style-type: none"> <li>• students may choose an assessed grade of their own volition if they have attained the requisite 70 per cent threshold and the course is eligible</li> <li>• the last day by which to exercise the assessed grade choice will be moved to April 9 from April 6 for courses that have continued, and to the first day of the revised examination schedule for those that are suspended (or for students who have not participated in continuing courses)</li> <li>• assessed grades will be revoked if students elect to undertake the final assignment</li> <li>• participation grades can be used to attain the 70 per cent threshold; adjustments must retain proportionality</li> </ul>

	<ul style="list-style-type: none"> <li>• language should be added that calls on faculty members to be flexible and reasonable when balancing academic integrity and fairness to students</li> <li>• although the 90-credit Computer Science program in Lassonde is not accredited, given the migration of students between programs, constituent courses will be ineligible for assessed grades</li> <li>• Thursday, April 5 was originally scheduled as a study day, but will be available for make-up classes for those courses that were suspended but have since resumed</li> </ul>
<p>March 28 Communication</p>	<p>An updated version of the Committee’s “options” document, reflecting decisions made at the March 27 meeting, was posted and distributed on Senate and Secretariat-Faculty Council listservs.</p>
<p>March 29 Communication</p>	<p>The document “Completion of Courses and Finalization of Grades” with the addition of guidance on the Osgoode Credit/No Credit option and refinements to the language on dropping a course without receiving a grade (in contrasting to withdrawing with a W transcript notation) and the date by which students could revert to an evaluated grade from Pass/Fail.</p>
<p>April 3 Special Meeting</p>	<p>The Committee held a special meeting at which it was agreed that the “options” document:</p> <ul style="list-style-type: none"> <li>• given the need for flexibility in the completion of courses, a provision of the Sessional Dates Policy will be relaxed such that remediation activities may be scheduled during the formal examination period of April 9 -22, provided that instructors and individual students agree to proceed; protections for students articulated in the Sessional Dates Policy will remain in place</li> <li>• the earliest that Summer term classes will begin is Tuesday, May 22; Schulich School of Business summer graduate courses will begin as planned on April 30; any other exceptions are subject to approval</li> <li>• in the hopes of maintaining full length terms in the summer, consideration of shortening the SU, S1 and S2 terms was <i>deferred</i> pending the outcome of the supervised vote, the results of which were expected to be announced on April 9</li> <li>• in cases where some students in a course have completed assignments worth 70 per cent and others have not, instructors are encouraged to exercise their discretion generously and re-weight other assignments to ensure all students are treated equitably</li> </ul> <p>Also posted this date was a communication from the Chair of the Board of Governors on the matter of authority to cancel classes in which it was proposed that a process by which to resolve the question. The Committee confirmed that Senate must be engaged in the process. As a first step, it was agreed to propose that the Chairs and Vice-Chairs of the Executive committees meet to develop preliminary advice on the mandate, composition and timelines of a group that would take up the authority question. Given his expertise and</p>

	willingness to assist, Dean Sossin will be invited to participate in the discussions.
April 3 Communication	An updated version of the Committee's "options" document was posted and distributed on Senate and Secretariat-Faculty Council listservs. Also posted this date was a communication from the Chair of the Board of Governors on the matter of authority to cancel classes in which it was proposed that a process by which to resolve the question.
April 10 Special Meeting	<p>At a special meeting the Committee received a motion intended for consideration at a special meeting of Senate on Thursday, April 12 at 3:00 p.m. The motion was cleared for debate. The Committee also agreed to submit a motion of its own on academic integrity and fairness to students.</p> <p>Reports were received from the Provost, Registrar and, through the Secretary, several Faculty Councils.</p> <p>The Committee approved changes to the document "Completion of Courses and Finalization of Grades" such that the following refinements will be incorporated:</p> <ul style="list-style-type: none"> <li>• the addition of a number of smaller graduate and undergraduate programs that will begin Summer 2018 terms according to the original schedule under the Sessional Dates policy</li> <li>• expanded text on the ability of course directors to assist students in completing courses and finalizing grades</li> </ul> <p>The Chair advised members that the Chair of the Board had accepted a proposed process to develop preliminary advice on the mandate, composition and timelines of a group that would take up the authority question. It was reiterated that this advice would be subject to the approval of the governing bodies.</p>
April 12 Senate (Special Meeting)	<p>At a special meeting, Senate approved a motion from the Executive Committee calling on faculty members and administrators to</p> <ol style="list-style-type: none"> <li>1) take a flexible, reasonable approach to balancing the pillars of the Disruptions Policy – academic integrity with fairness to students,</li> <li>2) maintain open communication with students and respond in a timely way to inquiries from students, and</li> <li>3) be responsive to unique needs of students, with special emphasis on those for whom real time limits are being internally or externally imposed, making continued participation in the course impossible or significantly disadvantageous to students, including those poised to graduate this spring.</li> </ol> <p>Also approved was a hortative motion expressing the view that "Senate urges both sides in the labour disruption to immediately return to the bargaining table and take the necessary steps to settle the dispute as soon as possible"</p>

	The Executive Committee's information items included an updated chronology of actions taken by the Committee prior to and since the outset of the disruption that began on March 5 as a result of the CUPE 3903 strike.
April 17 Regular Meeting	<p>At the regular April meeting of Senate Executive, the Committee took up a number of matters related to the disruption, and in doing so:</p> <ul style="list-style-type: none"> <li>• reflected on discussion of the Committee's report at the special Senate meeting of April 12 at which two motions were approved (one on academic integrity and fairness to students which was incorporated into the "Completion of Courses and Finalization of Grades" document, the other calling for parties to resume bargaining)</li> <li>• paid special attention to comments on the possibility of expanding Pass / Fail grading to additional courses and permitting students to elect a Pass grade if they have completed 50 per cent of assignments with a grade of C</li> <li>• agreed to additions to the list of courses that will remain on the original schedule for Summer terms</li> <li>• agreed to provide Associate Deans with guidance on the processing of requests for assessed grades</li> <li>• agreed to extend drop deadlines to December 21, 2018</li> <li>• agreed, subject to further clarification from the proponents, to include a draft motion guiding Senate Executive in the matter of "actions and decision leading to a clarification of the authority and role of Senate"</li> <li>• agreed, subject to further consultation among members, to submit a motion of its own on the matters raised in the draft motion</li> </ul>
April 20 E-Mail Canvas	<p>Members received the final wording of a motion submitted for consideration by Senate on April 27 under Other Business for Which Due Notice Has Been Given.</p> <p>Members also exchanged views on a motion drafted for consideration by Senate in the Committee's name on the process to address the respective roles of Senate and the Board in a labour disruption to be approved by Senate. The Committee did not proceed with this motion.</p>
April 24 Special Meeting	<p>At a special meeting, the Committee reviewed the Provost's Message to the Community of April 19, 2018 as background to its deliberations. It also agreed to recommend Senate approval of a proposal to temporarily broaden the Senate Policy on Pass / Fail Grades. It was agreed that the Film 4190.6.0 Field Placement course could proceed on the original Sessional Dates schedule and that graduate students will be permitted to register for Summer terms but will not be required to do so.</p> <p>There was concern that the wording of the motion slated for "Other Business for Which Due Notice Has Been Given" imposed unwarranted restrictions on the Executive Committee's capacity to fulfil its mandate. The Secretariat was asked to clarify the intentions of the mover.</p>
April 27 E-Mail Canvas	As the result of an e-mail canvas initiated on April 27, the Committee agreed that the following Lassonde courses could begin on the original Sessional

	Dates summer schedule: EECS4070 Directed Studies, EECS4080 Computer Science Project, and EECS4480 Computer Security Project.
May 1 E-Mail Canvas	As the result of an e-mail canvas initiated on May 1, 2018 the Committee deferred consideration of a request that the following Faculty of Graduate Studies MATH course could begin on the original schedule. The request was taken up at a special meeting held on May 2, 2018.
May 2 Special Meeting	<p>Based on advice from the Provost, the Committee agreed that it would be appropriate to proceed with SU and S1 terms on May 22 and to treat post-strike remediation terms separately and running them when the disruption ended (with remediation possible at any time). Instructors will be urged to exercise maximum flexibility in completing courses (by, for example, adjusting or substituting assignments)</p> <p>It was also agreed to:</p> <ul style="list-style-type: none"> <li>• update the “options” document to emphasize reassurances that credit will be earned by students for Y and W terms with structured remediation periods following the strike</li> <li>• reinforce messages with language from the Disruptions Policy regarding immunity from penalty and alternative access, and stressing that students must not be left with take-it-or-leave-it remediation options</li> <li>• explore with the Teaching Commons resources for identifying and illustrating creative solutions (e.g. substitution of assignments, changes in weighting or kind, etc.)</li> <li>• encourage an easing of Letters of Permission regulations for the summer and, if possible, allow for the possibility of alpha-numeric grading [it was subsequently learned that this was not feasible]</li> <li>• communicate that the protections in the Disruptions Policy apply if the strike continues while Summer terms are in progress but that the remediation options instituted for Y 17-18 and W 18 courses will <u>not</u> apply to Summer courses; any other remediation matters would be taken up following May 22 as necessary</li> <li>• urge programs to permit students to take pre-requisites out of sequence</li> <li>• allow students with grades outstanding who might be otherwise ineligible to progress to enrol in courses without petitioning</li> </ul> <p>A proposal to temporarily institute “provisional grades” based on an averaging of GPA in majors and overall on courses completed was approved. Agreement was based on and understanding that:</p> <ul style="list-style-type: none"> <li>• a grade <b>based on evaluation</b> will be entered following when assignments were completed and graded</li> <li>• a distinction between major and overall GPAs can be captured [the Registrar subsequently confirmed this]</li> </ul>

	<p>The Committee received requests for courses to proceed prior to the revised Sessional Dates May 22 start date for Summer terms. Based on rationales provided it was agreed:</p> <ul style="list-style-type: none"> <li>• PSYC 6965 may proceed as planned</li> <li>• MATH 6645 did not meet the criteria for beginning; the decision will be communicated informally to FGS</li> <li>• a Schulich School of Business remediation request was <i>accepted</i> provided that the Registrar confirmed its viability [this was subsequently confirmed and communicated]; protections afforded by the Disruptions Policy will apply to Schulich courses</li> <li>• any new requests to proceed on the original schedule will only be entertained in the most dire or unusual circumstances</li> </ul> <p>In the course of deliberations, it was confirmed that it was not necessary for all students to agree to attend a course in order for it to proceed.</p>
<p>May 7 E-Mail Canvas</p>	<p>As the result of an e-mail canvas initiated on May 2, the Committee agreed that the following Environmental Studies course could begin on the original Summer schedule: ENVS 4001</p>
<p>May 15 Regular Meeting</p>	<p>The Committee received a brief report advising that approximately 30 per cent of students applying to convocate in June will be able to do so. The number may rise as provisional grade requests are processed. The Vice-Provost Academic reported that Associate Deans will discuss administrative responsibilities for processing provisional grade requests (e.g. only by students' home Faculties or others) and report back.</p>
<p>May 24 Senate</p>	<p>The Executive Committee's information items included an updated chronology of actions taken by the Committee prior to and since the outset of the disruption that began on March 5 as a result of the CUPE 3903 strike.</p>
<p>June 5 Regular Meeting</p>	<p>The Committee received data on the number of students eligible to graduate and the number of students seeking and receiving provisional grades. The Committee agreed that students deemed eligible to graduate will be permitted to do so, which in some cases means on the basis of attested assessed grades or provisional grades.</p>
<p>June 6-7 E-Mail Canvas</p>	<p>The Committee agreed that, while course evaluations may proceed for Summer terms, Core Institutional Questions will not be released, results will not be provided to administrators, results will be provided to instructors who will use at their own discretion.</p>
<p>June 14 Senate</p>	<p>The Committee provided Senate with an updated chronology of actions taken prior to and since the disruption that began on March 5. This was deemed to be received by Senate by the Executive Committee at its meeting of June 19.</p>
<p>June 19 Special Meeting</p>	<p>With the return to work of members of Unit 2 of CUPE 3903 on June 18, the Committee met to review the changed circumstances and determine if there were any decisions required under the Disruptions Policy. The following documents were received:</p> <ul style="list-style-type: none"> <li>• Institutional Remediation Guideline as provided by the Provost</li> </ul>

	<ul style="list-style-type: none"> <li>• key dates for the SU, S1, and S2 terms along with the projected dates for the formal remediation period</li> <li>• a report on the number of unreported grades</li> <li>• recommendations presented by the Office of the University Registrar</li> </ul> <p>The Committee endorsed the scheduling of a formal remediation period from July 23-August 30 and a July 9 start date for S2 courses. Other remediation-related decisions made at the meeting were as follows:</p> <ul style="list-style-type: none"> <li>• it would be consistent with the terms of the Disruptions Policy and the principles of the overall remediation framework for students to have the option of attending make-up classes and completing assignments as set out in the original course syllabi</li> <li>• students are not required to submit course work before July 23</li> <li>• students can elect deferrals without course director permissions or petitions committee decisions; a form will be made available for this purpose by the end of June; forms must be submitted no later than August 31</li> <li>• the due date for the submission of remaining assignments and completion of tests / examinations for Y and W terms is December 21, 2018.</li> <li>• for students that received their grades following remediation, the reappraisal deadline will be October 13, 2018; students with deferred standing will have until February 15, 2019 to request a reappraisal</li> <li>• Students with deferred standing in courses suspended by the labour disruption will remain eligible to proceed in their programs for the Y 2018-2019 academic year; their program status will not change for that academic year following the release of Y 2017-2018 and W 2018 grades and normal academic progression decisions will apply for the following academic year, Y 2019-2020 based on their sessional and cumulative GPAs at the end of Y 2018-2019</li> </ul> <p>The Committee also authorized an electronic vote on recommendations from Senate Executive, APPRC and ASCP that were not dealt with at the June 14 meeting of Senate because of an early adjournment.</p>
<p>June 20 <b>Communication</b></p>	<p>The Committee updated the document “Options for the Completion of Courses and Finalization of Grades” to include decisions made at the June 19 special meeting.</p>
<p>June 22 to June 25 <b>E-Mail Canvas</b></p>	<p>The Committee reviewed a draft communication from the Provost to YUFA instructors and suggested refinements.</p>
<p>June 28 to July 1 <b>E-Mail Canvas</b></p>	<p>The Committee reviewed text for a communication from the Faculty of Graduate Studies and concluded that it was consistent with the overall remediation framework.</p>
<p>July 5 <b>Special Meeting</b></p>	<p>At a special meeting, the Committee discussed draft FAQs accompanying the Provost’s communication to YUFA instructors and recommended emphasis be placed on the variety of scenarios when courses resume, and encouraged language that emphasizes this diversity. The Committee agreed that a canvas of classroom needs through normal program channels would be appropriate.</p>

	It was also agreed that the Committee would issue special guidance to the community on provisional grades to promote understanding of the commitment to complete coursework that flow from this option.
July 6 to July 9 E-Mail Canvas	A draft communication “Understanding Provisional Grades: Guidance from the Executive Committee of Senate” was circulated and members suggested revisions incorporated into the final version.
July 10 Communication	The Committee posted “Understanding Provisional Grades: Guidance from the Executive Committee of Senate” on the site dedicated to disruption-related communications. A link to the guidance was added to the document “Completion of Courses and Finalization of Grades,” which was also modified to clarify the date when deferred standing forms would be made available online.
July 19 E-Mail Canvas	The Committee reviewed and commented on a draft communication to YUFA instructors conveying “Full-Time Faculty FAQ for Formal Remediation Period: Summary of Expectations and Answers to Specific Questions.”
July 26 Communication	Following passage of legislation to end the strike by two units of CUPE 3903, the Committee declared an end to the disruption of academic activities that began on March 5.
July 26 E-Mail Canvas	The Committee reviewed a schedule developed by the Office of the University Registrar to accommodate remediated courses delayed from starting until July 30. It also agreed to recommend Senate approval of a temporary amendment to the Sessional Dates policy such that, for 2018, deferred remediation activities can be conducted during Fall Reading Week with the agreement of instructors and students. (The proposed amendment was brought to the attention of members of the Coordinating and Planning Sub-Committee of ASCP, as was the accommodation of delayed courses.)
August 2 Senate (Special Meeting)	At a special meeting of Senate, called in accordance with the “Disruptions Policy” requirement that the Executive Committee consult with Senate “as soon as possible after the end of a disruption,” the Committee submitted a report highlighting actions taken prior to and since the outset of the disruption that began on March 5 and solicited input from Senators.

## Executive Committee Report to Council

### Ratification of Nominations

September 2018

Committee	Term	Name	Department
CEAS	Jan '2019-2021 Jan '2019-2021 2018-2019 2018-2019	M. Chen Y. Fu A. Kumarakrishnan /ALT S. Tulin	Department of Mathematics and Statistics Department of Mathematics and Statistics Department of Physics and Astronomy Department of Physics and Astronomy
Senate	2018-20 21 2018-2021	D. Wilson D. Hastie	Member at Large, Department of Chemistry Member at Large, Department of Chemistry
Senate Executive	2018-2021	P. Szeptycki	Member from Science, Department of Mathematics and Statistics
APPC	2018-2019 2018-2019	M. Xu N. Bartel	Staff Representative, Office of the Dean Physics and Astronomy
CoTL	2018-2019  2018-2019 2018-2019  2018-2019	D. Hossain  W. van Wijngaarden V. Pavri  S. Kirusheva	Staff Representative, Department of Chemistry Department of Physics and Astronomy Department of Science and Technology Studies Graduate Student Representative
Executive Committee	2018-2019 2018-2019	M. Hough E. Hessels	Staff Representative, Office of the Dean Department of Physics and Astronomy
Curriculum Committee	2018-2019 2018-2019	S. Jerzak J. Lazenby	Department of Physics and Astronomy Department of Science and Technology Studies
Petitions	2018-2019 2018-2019	A. Muzzin D. Lungu	Department of Physics and Astronomy Department of Science and Technology Studies
SRC T & P Committee	2018-2019 2018-2019	C. Storry/ALT P. Hall D. Lungu	Department of Physics and Astronomy Department of Science and Technology Studies
Research & Awards Committee	2018-2019	W. Taylor	Department of Physics and Astronomy
Appeals Committee	2018-2019	W. van Wijngaarden (Fall) T. Kirchner (Winter)	Department of Physics and Astronomy

**2018 - 2019 FSc Report on vacancies for Senate and FSc Standing Committees**

Committee	Rules of Faculty Council - membership	Meeting time / Membership	Term	
			From	To
Senate	According to the York University Secretariat based on the Senate Rules and Procedures governing the size and composition of Senate, the Faculty of Science shall have 9 members, including a minimum of two Chairs. According to The Rules of Council (Science), Faculty representation shall include the Director of Natural Science, three Department Chairs, and terms shall be for three years.	As per Senate website		
	Designated	EJ Janse van Rensburg - Interim Dean	designated	
	Member at large	D. Hastie	2018	2021
	Member at large	V. Saridakis, Biology	2016	2019
	Member at large	G. Audette, Chemistry	2016	2019
	Member at large	T. Baumgartner, Chemistry	2018	2021
	Member at large	J. Lazenby, STS	2016	2019
	Member at large	D. Wilson, Chemistry	2018	2021
	Department Chair	R. Tsushima, Biology	2018	2021
	Department Chair	P. Szeptycki, Math & Statistics	2016	2019
	Department Chair	K. Kroker, STS	2017	2020
Director of NATS	J. Clark	designated		
<b>FSc Reps on Senate Committees</b>				
Senate Executive	1 member from FSc	Paul Szeptycki	2018	2021
Academic Policy, Planning and Research Committee (APPRC)	1 member from FSc	R. Tsushima, Biology	2017	2020
Sub-Committee on Honorary Degrees & Ceremonies	1 member from FSc	W. Liu, Math & Statistics	2017	2020
<b>Executive Committee</b>	The <u>Executive Committee</u> shall be chaired by the Chair of Council and include the Vice-Chair of Council, the Secretary of Council, and one member elected from each of Biology, Chemistry, Mathematics & Statistics, Physics & Astronomy, and Science and Technology Studies/Natural Science, the Dean of the Faculty of Science ( <i>ex officio</i> ), one student member of Council, and one of the staff members elected to Council.	The Executive Committee will normally meet the first Tuesday of each month (September to May) from 1:30 pm - 3:00 pm in LUM 305B		
	Chair	P. Wilson	2018	2019
	Vice-Chair	M.H. Armour	2018	2019
	Dean	Ex officio		
	Asst. Dean - SEM & SEP	A. Mun	Designated	
	Office of the Dean, staff representative	Margaret Hough	2018	2019
	Undergraduate Student Rep	Elected	2018	2019
	Biology	A. Hilliker	2018	2021
	Chemistry	G. Audette	2017	2020
	Math & Stats	P. Gibson	2016	2019
	Physics & Astronomy	E. Hessels	2018	2019
	STS	J. Elwick	2018	2021
<b>APPC</b>	The <u>Academic Policy and Planning Committee</u> shall include the Dean or designate ( <i>ex officio</i> ), the Master of Norman Bethune College and one member elected from each of Biology, Chemistry, Mathematics & Statistics, Physics & Astronomy, and Science and Technology Studies/Natural Science, one student member of Council, and one of the staff members elected to Council.	APPC will normally meet the last Thursday of each month (September to April) from 9:00 am - 10:30 am		
	AD - Faculty	Designated		
	Master - Bethune	Designated		
	Undergraduate Student Rep	Elected	2018	2019
	Maggie Xu	Elected	2018	2019
	Biology	D. Golemi-Kotra	2016	2019
	Chemistry	M. Yousaf	2016	2019
	Math & Stats	P. Szeptycki	2016	2019
	Physics & Astronomy	N. Bartel	2018	2019
	STS	V. Pavri	2016	2019
<b>Curriculum Committee</b>	The <u>Curriculum Committee</u> shall include the Dean and an Associate Dean ( <i>ex officio</i> ), the Chair or nominee from each teaching Division or Department, three members elected by Council and two student members of Council.	The Curriculum Committee will normally meet every last Tuesday of each month (September to April) from 1:30 pm - 3:00 pm		
	Member at Large	J. Clark, NATS	2016	2019
	Member at Large	N. Nivillac, Biology	2016	2019
	Dean	Ex officio		
	Associate Dean - Students	designated		
	Undergraduate Student Rep (two vacancies)	elected	2018	2019
	Biology	P. Lakin-Thomas	2016	2019
	Chemistry	P. Potvin	2016	2019
	Math & Stats	J. Grigull (Fall); M. Chen (Winter)	2017	2020
	Physics & Astronomy	S. Jerzak	2018	2019
	STS	J. Lazenby	2018	2019
	Geography	R. Bello	2016	2019
<b>CEAS</b>	The <u>Committee on Examinations and Academic Standards</u> shall consist of an Associate Dean ( <i>ex officio</i> ), five members elected by Council from each of Biology, Chemistry, Mathematics & Statistics, Physics & Astronomy and Science and Technology Studies/Natural Science, and one student member of Council.	CEAS will normally meet every alternate Wed / Thurs from 1:00 - 3:00 pm year round.		

2018 - 2019 FSc Report on vacancies for Senate and FSc Standing Committees

Committee	Rules of Faculty Council - membership	Meeting time / Membership	Term	
			From	To
	In addition to the above membership of the committee, Council shall elect an alternate member from each of the Departments specified above. The alternate member shall be the person polling the next highest number of votes to those elected to the committee from each Department. The alternate for the student member will be selected by the Science Student Caucus from one of its Members at Large. An alternate can only vote in the event that first elected members are not in attendance.			
	Associate Dean - Students	Designated		
	Undergraduate Student Rep	Elected	2018	2019
	Biology	Y. Sheng / K. Hudak	2016	2019
	Chemistry	D. Jackson (2020) / R. McLaren	2017/2018	2020/2021
	Math & Stats	A. Wu / J. Grigull	2015	Dec-18
	Physics & Astronomy	A. Kumarakrishnan /ALT S. Tulin	2018	2019
	STS	R. Metcalfe	2018	2021
<b>Petitions</b>	The <u>Petitions Committee</u> shall consist of an Associate Dean ( <i>ex officio</i> ), six members of Council, and two student members of Council. A quorum shall consist of either (a) three faculty members and one student member or (b) four faculty members.	The Petition's Committee has two panels. Each panel meets once a month either on Tuesday from 2:30 pm - 4:00 pm or Thursday from 11:00 am - 1:00 pm		
	Associate Dean, A. Mills	Designated		
	Undergraduate Student Rep	elected	2018	2019
	Undergraduate Student Rep	elected	2018	2019
	Member at Large	N. Nivilac	2016	2019
	Biology	A. Hilliker	2017	2020
	Chemistry	R. Fournier	2016	2019
	Physics & Astronomy	A. Muzzin	2018	2019
	Math & Stats	A. Wong	2015	Dec-18
	STS	D. Lungu	2018	2019
	Member at Large	P. Peskun	2017	2020
<b>SRC T &amp; P Committee</b>	The <u>Committee on Tenure and Promotions</u> shall consist of one currently tenured member from each of Biology, Chemistry, Mathematics & Statistics, Physics & Astronomy and Science and Technology Studies/Natural Science elected by Council, and one student member of Council. No member of the Committee shall be a member of another Tenure and Promotions Committee at any time during their tenure on this committee.  In addition to the above membership of the committee, Council shall elect an alternate member from each of the Units mandated above. The alternate member shall be the person polling the next highest number of votes to those elected to the committee from each Department. The alternate for the student member shall be selected by the Science Student Caucus from one of its Members-at-Large on an annual basis. An alternate can only vote in the event that existing members are not in attendance.	SRC T & P Committee will normally meet the last Friday of each month (September to March) from 9:00 am - 11:00 am in LUM 305B		
	Associate Dean - Faculty	Ex Officio		
	Undergraduate Student Rep	Elected	2018	2019
	Biology	J. Clark / ALT - T. Kubiseski	2017	2020
	Chemistry	A. Orellana / ALT - P. Potvin	2016	2019
	Physics & Astronomy	Cody Storry/ALT Pat Hall	2018	2019
	Math & Stats	G. Monette / ALT - S. Watson	2016	2019
	STS	D. Lungu	2018	2019
<b>CoTL</b>	Currently, the Committee on Teaching and Learning shall consist of a minimum of two Faculty members from each department, the Associate Dean – Students, one Librarian, one staff member, one undergraduate student, and two graduate students, in addition to other members invited as provided for by the Rules. Graduate students and staff nominees will indicate their interest in serving on the committee in writing to the committee, who will then approve by majority vote.	CoTL normally meets every third Thursday of each month (September to May) from 1:00 pm - 2:30 pm		
	Associate Dean - Students	Ex Officio		
	Graduate Student Representative	Snezhana Kirusheva	2018	2020
	Graduate Student Representative	Elected	2018	2020
	Undergraduate Student Rep	Elected	2018	2019
	Steacie Librarian	designated		
	IT Rep (D. Keramidis)	designated		
	Teaching Commons Rep	Y. Su		
	Delawar Hossein	Elected	2018	2019
	Biology	T. Kelly	2017	2020
	Biology	C. Bucking	2017	2020
	Chemistry	H. Kouyoumjian	2017	2020
	Chemistry	J. Chen	2018	2021
	Physics & Astronomy	none	2017	2020
	Physics & Astronomy	W. van Wijngaarden	2018	2019
	Math & Stats	A. Chow	2017	2020
	Math & Stats	W. Liu	2018	2021
	STS	V. Pavri	2018	2019

### 2018 - 2019 FSc Report on vacancies for Senate and FSc Standing Committees

Committee	Rules of Faculty Council - membership	Meeting time / Membership	Term	
			From	To
<b>Research &amp; Awards</b>	The <u>Committee on Research and Awards</u> shall consist of one member elected by Council from each of Biology, Chemistry, Mathematics and Statistics, Science and Technology Studies/Natural Science, and Physics and Astronomy, one student member of Council and an Associate Dean ( <i>ex officio</i> ) who will serve as the Chair.	The Research & Awards Committee will meet when grants and awards need to be adjudicated.		
	Associate Dean - Research & Graduate education	Ex Officio		
	Undergraduate Student Rep	Elected	2017	2018
	Biology	R. Kwong	2017	2020
	Chemistry	P. Johnson	2016	2019
	Physics & Astronomy	W. Taylor	2018	2019
	Math & Stats	I. Farah	2016	2019
	STS	R. Metcalfe	2016	2019
<b>Appeals</b>	The <u>Appeals Committee</u> for the purpose of hearing student appeals shall consist of four elected faculty members from Science units, an Associate Dean ( <i>ex officio</i> ) and two student members of Council. A quorum shall consist of either (a) two faculty members and one student member or (b) three faculty members.	Meeting is held once a month and times are polled by the Committee Secretary.		
	Associate Dean - Research & Graduate Education	ex officio		
	Undergraduate Student Rep	Elected	2018	2019
	Member at Large	J.P. Paluzzi (Biology)	2016	2019
	Biology	L. Donaldson	2017	2020
	Chemistry	M. Hempstead	2017	2020
	Physics & Astronomy	W. van Wijngaarden (Fall) T. Kirchner (Winter)	2018	2019
	Math & Stats	A. Pietrowski	2018	2021
	STS	M.H. Armour	2018	2021

**Report to Council, September 2018**

**Appeals Committee**

**2017/18 - July 1, 2017 - June 30, 2018**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		4th attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		Take additional credits		Waive degree requirements		Pass/Fail		Course Overload		TC
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant
22	13	0	1	3	1	0	0	1	2	0	0	4	8	0	0	0	0	0	0	1	0	0	1	0	0	0	0	31

**2014/15 - September 1, 2014 - August 31, 2015**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		3rd attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		Take additional credits		Waive degree requirements		Pass/Fail		Course Overload		TC
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant
19	18	0	0	12	0	2	0	33	5	0	0	2	3	7	0	0	0	1	2	0	2	2	0	0	3	0	82	

**2013/14 - September 1, 2013 - August 31, 2014**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		3rd attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		Take additional credits		Waive degree requirements		Pass/Fail		TOTAL		123
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	
24	18	2	0	9	1	0	0	43	13	0	0	3	3	2	0	1	0	0	0	2	0	0	1	0	1	0	87	36

**2012/13 - September 1, 2012 - August 31, 2013**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		3rd attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		Take additional credits		TOTAL	
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny
27	43	2	0	11	2	0	0	59	11	1	0	2	0	7	0	1	0	2	0	2	1	114	57

**2011/12 - September 1, 2011 - August 31, 2012**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		3rd attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		Take additional credits		TOTAL	
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny
16	48			6	3		1	30	15	1		1	2	4		1			1	2		61	70

**2010/11 - September 1, 2010 - August 31, 2011**

To drop		To Add		Deferred standing		Grade reappraisal		Exemption from deadline to submit a petition		3rd attempt		Continue without interruption		Extension to deferred standing		Reinstate dropped courses		Grade of Record		TOTAL	
Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny	Grant	Deny
19	43	3	3	10	4	2	1	6	6	2	2		1	3		1		4		50	60

## FACULTY-LEVEL APPEALS BY TYPE 2017-2018

Petition Type	Reason	GRANTED	DISMISSED	TOTAL
Course Add	Enrol In Course(s) After The Faculty Deadline	0	1	1
Course Drop	Drop Course(s) After Faculty Deadline	23	15	38
Credit				
Departmental/Programme Waiver	Advanced Standing: Course Substitute			
	Advanced Standing: Course Waiver			
	Advanced Standing: Course Transfer			
	Course Substitution for Major or Minor Req. (s)			
	Other			
	Waiver Of Degree Credit Exclusion Legislation			

	Waiver with replacement
	Take courses out of sequence - Schulich
	Promotion without satisfying year requirements - Schulich
	Reduced course load - Schulich
Exemptions	Degree Exemption(s)
Extension	Deferred Standing, extension of deferred standing
	Course extension
	Program extension
Grade Reappraisal	Grade Reappraisal
Leave	Leave of Absence
	LOA Medical/compassionate

3

1

4

	LOA No course available
	Maternity leave
Letter of Permission	Credit For Course(s) Taken Elsewhere Without LOP
<b>3rd attempt</b>	<b>GOR</b>
Overload	Course Overload
Readmission	
Repeat	Repeat Failed Course
	Repeat Passed Course
Status	Change degree stream
	Change to full-time
	Change to part-time
	Reinstatement
	Withdrawal
	Study at a location other than York
Stop-out	Education only

0            1            1

Strike-related	FGS only
Waiver	Graduate Without Min. Req'd G.P.A.
	Request For Waiver Of Req. Withdrawal
	Request For Waiver Of Req. Debarment
	Upgrade G.P.A. In Attempt To Graduate
	Waiver Of Degree Credit Exclusion Legislation
	Waiver Of General Education Requirement
	Waiver Of Honours Standing Regulations

4                      8                      12

1                      0                      1

	Waiver Of In-Faculty Requirement			
	Waiver Of Major Requirement(s)			
	Waiver Of Upper Level Course Requirements	0	1	1
	Other			
<b>Total</b>		31	27	58

To: Faculty of Science Council  
From: FSE Committee on Teaching and Learning (CoTL)  
Date: July 25, 2018  
Re: Annual Report for 2017/2018

Dear Council,

The CoTL had a productive and transformative year, with several new initiatives created. CoTL met 9 times throughout the year, 7 times in person and twice virtually, to discuss CoTL business and adjudicate the FSc teaching awards. We would like to thank S. Siyakatshana for administrative support as well as outgoing committee members for their service.

1. **Membership:** The membership consisted of the following.
  - i. A. Mills (Assistant Dean)
  - ii. Y. Su (Teaching Commons)
  - iii. D. Keramidas (IT Representative)
  - iv. G. Jon (Steacie Library)
  - v. T. Kelly (Biology)
  - vi. C. Bucking (Biology and Chair)
  - vii. J. Chen (Chemistry)
  - viii. H. Kouyoumdjian (Chemistry)
  - ix. P. Delaney (Physics)
  - x. V. Pavri (Natural Science/STS)
  - xi. W. Liu (Mathematics & Statistics)
  - xii. S. Spector (Undergraduate Student Rep.)
  - xiii. W. van Wijngaarden (Physics)
  - xiv. A. Chow (Mathematics & Statistics)

Each meeting was conducted under quorum and members were all very active in discussion and initiative construction.

2. **Teaching Awards:** Administering the teaching awards was a large task accomplished in the fall. After meeting to discuss advertisement approaches and deciding on a deadline, the accepted nomination packages were deliberated at our December meeting.

CoTL selected the following recipients for the annual Faculty of Science Excellence in Teaching Awards.

- a) Teaching Assistants
  - i. Richard Jarrell Excellence in Teaching: This award was given to M. Salem (Biology) & H. Deol (Biology).
- b) Faculty
  - i. Non Tenure Stream: D. Monaldi (Natural Science/STS)
  - ii. Junior Tenure Stream: J. Elwick (Natural Science/STS)

We were unable to award the Senior Tenure Stream award this year due to a lack of nomination packages. This is part of a continuing concern for the relatively low number of nominees. This prompted a redesign of the advertising poster as well as a new approach that is outlined below.

3. **Nomination generation for the teaching award:** One of our largest initiatives this year was an attempt to increase the number of nominations for the teaching award and address this long standing issue. Traditionally CoTL advertised with physical posters, as well as ads on yFile and yUlink and through the FSc social media outlets. This campaign was initiated once, in the fall, before the application deadline. While the number of applicants was increased this year over the last using this approach, there were still awards where there were no complete nominations. After discussion and idea generation, a new schedule of advertising was created for the committee, with ads being distributed at the end of each teaching semester. Physical posters will no longer be produced, instead PDF and PPT slides of the ad are now distributed to each department chair. Faculty members can now use this ad, generated by the Dean's office, to reach more students. It is stressed that nominations are not for those currently teaching the nominators, which is why the period after the semester ends was chosen for advertising. Furthermore, the committee redesigned the poster slide to include more information and hopefully generate more interest. This redesign was accomplished virtually with large contributions from many members.
4. **Speaker Series:** With the unfortunate cancellation of the anticipated speaker due to unforeseen circumstances, CoTL generated two workshop ideas. Both were subsequently held in the Spring. The first was a workshop on the new iClicker software and was arranged by Y. Su. Here, ~ 12 faculty members worked through the software using simulated questions, lectures, and Moodle sites. The second workshop was a webinar held to demonstrate Crowdmark software for the faculty. T. Kelly, and H. Kouyoumdjian along with Y. Su were responsible for this webinar that had ~15 registrants. At least three new workshops are planned for the fall and winter, including an Adobe Connect workshop and a Moodle/Gradebook workshop, and a pre-lab generation workshop. All will be advertised and open to faculty members in the coming year.
5. **Ethics Approval Sub-Committee:** All research involving human participants must be approved by a human ethics review committee. Research conducted by undergraduates as part of a course must have their work reviewed by a Faculty human ethics committee. Pedagogical research by faculty or graduate students that involves human participants must be reviewed by the University's Human Participant Review Committee. We found out that we were lacking in the former (a Faculty-level human ethics committee when a student in Biology was conducting interviews as part of coursework. As well, faculty members who perform pedagogical research often found ethics approval by the University committee was time consuming, requiring considerable correspondence with the committee. To aide in the rapid approval and adoption of research protocols within the faculty, CoTL has formed a subcommittee whose aim is to review both undergraduate coursework involving humans, as well as faculty/graduate student applications prior to submission to the committee and highlight potential issues or offer assistance beforehand. The formation of such a committee should help to support pedagogical research with the Faculty of Science. The new faculty ethics subcommittee members are T. Kelly, V Parvri, A. Chow, and H. Kouyoumdjian.
6. **Miscellaneous:** CoTL generated a document for the chair and members outlining important dates, such as award advertisement dates, in order to meet deadlines more effectively and

ensure a smooth operation in the coming years. A discussion was held on adding content to support science students specifically via SPARK.

C. Bucking  
FSc CoTL Chair

## FACULTY-LEVEL PETITIONS BY TYPE 2017-2018

Petition Type	Reason	GRANTED	DISMISSED	TOTAL
Course Add	Enrol In Course(s) After The Faculty Deadline	3	1	4
Course Drop	Drop Course(s) After Faculty Deadline	84	82	166
Credit				
Departmental/Programme Waiver	Advanced Standing: Course Substitute			
	Advanced Standing: Course Waiver			
	Advanced Standing: Course Transfer			
	Course Substitution for Major or Minor Req. (s)			
	Other			
	Waiver Of Degree Credit Exclusion Legislation			

	Waiver with replacement			
	Take courses out of sequence - Schulich			
	Promotion without satisfying year requirements - Schulich			
	Reduced course load - Schulich			
Exemptions	Degree Exemption(s)			
Extension	Deferred Standing, extension of deferred standing	69	13	82
	Course extension			
	Program extension			
Grade Reappraisal	Grade Reappraisal			
Leave	Leave of Absence			
	LOA Medical/compassionate			
	LOA No course available			
	Maternity leave			
Letter of Permission	Credit For Course(s) Taken Elsewhere Without LOP	4	0	4
<b>Other</b>	<b>GOR</b>	<b>0</b>	<b>0</b>	<b>0</b>
Overload	Course Overload	27	7	34
Readmission				
Repeat	Repeat Failed Course			
	Repeat Passed Course			

Status	Change degree stream			
	Change to full-time			
	Change to part-time			
	Reinstatement			
	Withdrawal (con't w/o interrupt)			
	Study at a location other than York			
Stop-out	Education only			
Strike-related	FGS only			
Waiver	Graduate Without Min. Req'd G.P.A.	0	1	1
	Request For Waiver Of Req. Withdrawal	8	19	27
	Request For Waiver Of Req. Debarment	1	0	1
	Upgrade G.P.A. In Attempt To Graduate	4	1	5
	Waiver Of Degree Credit Exclusion Legislation			
	Waiver Of General Education Requirement	1	1	2
	Waiver Of Honours Standing Regulations			
	Waiver Of In-Faculty Requirement	0	1	1
	Waiver Of Major Requirement(s)	0	0	0

	Waiver Of Upper Level Course Requirements	1	2	3
	Other	0	1	1
<b>Total</b>		202	129	331



**COUNCIL OF THE FACULTY OF SCIENCE**  
**SENATE (T & P) REVIEW COMMITTEE ANNUAL REPORT**  
**2017 – 18 academic year**

**In the 2017-18 academic year, a total of six files were reviewed by the Senate Review Committee (SRC).**

These included:

- Four files for tenure and promotion to Associate Professor status
- Two files for promotion to Full Professor status

The Committee also reviewed the Department of Mathematics & Statistic unit-level standards

Currently approvals of FSc Unit Standards at the Senate Level are as follows:

<b><u>Department</u></b>	<b><u>Last seen by Senate</u></b>	<b><u>Status</u></b>
Biology	December 2015	*In Accord
Chemistry	December 2015	*In Accord
Physics & Astronomy	May 2013	Revisions required
Math & Statistics	November 2017	*In Accord
STS	July 2010	Under review

\*The Unit Standards were found to be in accord with the Senate *Tenure & Promotions Policy, Criteria and Procedures* Documents.